

SOUTH LANE COUNTY FIRE & RESCUE BOARD POLICY

SECTION COMMUNICATIONS
POLICY C-2

INFORMATION TECHNOLOGY

2.0 INTRODUCTION:

The proper use of office and telecommunication equipment, e-mail and Internet services is an important method of effectively carrying out the mission of South Lane County Fire & Rescue. Office and telecommunication equipment includes computers, facsimile machines, printers, telephones, cell phones, radios, mobile digital terminals, copy machines and other similar devices. In addition to the hardware components listed above, information processing systems and software that make these machines and devices effective include computer programs, e-mail, and Internet access.

- 2.1** South Lane County Fire and Rescue Board of Directors directs the Fire Chief to establish Standard Operating Guidelines in concert with best business and governmental practices pertaining to the use of District owned office equipment, electronic mail and the Internet usage by District personnel.

Adopted: 06-04-2003

Revised: 02-20-2020

Reaffirmed: