



SOUTH LANE COUNTY FIRE & RESCUE
*“Making a positive difference in the community
 Through service to others”*

November 21, 2019

7:00 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Board President Joel Higdon at 7:00 pm at the Cottage Grove Fire Station located at 233 E. Harrison Ave Cottage Grove OR 97424

PRESENT: Joel Higdon, Cheryl Shannon, Tom Munroe and Dan Duffy

ABSENT: Jennifer Radcliffe

OTHERS PRESENT: Leesa Martindale, Linda Adler, Chief Raade, Chief Baird, Michelle Amberg.

Agenda Approval/Adjustments: Add Draft Resolution from City of Cottage Grove

Minutes from previous meeting:

- Tom Munroe moved to approve the October 17, 2019 Regular Board Meeting Minutes. Dan Duffy seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

Citizen Input- Public Comments on Items on or off the agenda: No

Correspondence: Joel Higdon said it is always nice to see the Thank you cards.

Old Business: None

New Business:

- **Cancel December Board Meeting:** Tom Munroe made a motion that they cancel the December Board Meeting and Cheryl Shannon seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

- **Board Resolution 20-06 Authorizing Zoll Monitor Purchase:** The Board of Directors authorizes and directs the Fire Chief or designee to expend budgeted funds not to exceed \$27,000 from the Equipment Reserve Fund account 802-00-01 (EMS Equipment) for the purchase of a Zoll X-Series monitor from Zoll Medical Corporation. Tom Munroe moved to approve Board Resolution 20-06 and Cheryl Shannon seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

- **Draft Resolution Supporting City of Cottage Grove Multi-Unit Tax Exemption Program (MUPTe):** Chief Wooten went over the information regarding the MUPTe he said that he had a prior discussion with Faye Stewart. Chief Wooten advised the Board that Politically we don't look good opposing it and can recoup funds for our service. Chief Wooten said he would be bringing a Resolution to support the policies established from the City of Cottage Groves Multiple-Unit Property Tax Exemption Program. Joel Higdon told Chief Wooten that he has the consensus to approve this.

Treasurer's Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Joel Higdon reviewed the Financials for October 2019.

Joel Higdon made a motion to approve and accept the Financial Statements for October 2019 and approve to pay the bills. Tom Munroe seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

Board Policy Review:

Tom Munroe made a motion to approve the below Revised Board Policies and Cheryl Shannon seconded the motion.

B-1 Discrimination

B-2 Standard of Conduct

B-4 Alcohol & Drug Policy

VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x		X	x	x
NAYS					
ABSTAIN					
ABSENT		X			

Motion Carried

Cheryl Shannon made a motion to approve Board Policy B-3 Fire Chief Evaluation Form on a First Reading. Dan Duffy Seconded the motion.

B-3 Fire Chief Evaluation Form

VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

Items for Future Agendas:

- Chief Wooten's Review packet
- Station 201 (CG) Remodel
- Facilities Bond

Citizen Input: Public Comment on Items on or off the agenda: Michelle Amberg said she is really happy on how the CERT program is going and she said it is great to see how it has expanded.

Management Team Comments and Reports:

Chief Wooten:

- Chief Wooten said that the Auditors were here Tuesday and Wednesday he said there are just a couple of things that they need to clear up but other than that it went really well.
- Chief Wooten said that he and Chief Solesbee will be flying out on the 7th for their class.

- Chief Wooten said that he will be bargaining with the Local 851 after the first of the year.
- Chief Wooten advised the Board that Breakfast with Santa will be on the 7th of December and that the Toys for Tots giveaway will be on the 15th of December and the SLCFR Christmas dinner will be at El Tapito on December 19th.

Division Chief/Shift Commander Comments:

- **Chief Raade:** Chief Raade said he will have some replacement quotes for a new ambulance at the January meeting. The 2010 is at its end of life and needs to be replaced. He also advised the Board that the new ambulances will not fit in the current Fire Station in Creswell due to the height.
- **Chief Baird:** Chief Baird said the paving project is supposed to start on December 9th.
- **Chief Baird:** Chief Baird, Mike Becerra and Chris Ewing just got back from CA from Conflagration a few weeks ago. Tom Munroe said it was a real site to see all the apparatus lined up at our station. Chief Baird said that they didn't see near the damage as they were more mop up and not Structure on this trip.

Local IAFF:

Board Member Comments:

- **Joe Higdon:** Joel said he appreciated the help from the local fire station today with a Fire it is always hard when there are students that this affects. Joel also said it was nice to see the Fire truck picking up the food today for the Food Drive.

Meeting Adjourned at 7:45 pm

Next Meeting: February 20, 2020 7:00pm Creswell City Hall